**Workshop: Project Management for Postdocs in charge of their own projects**

**Date:** Thu, 19 March 2020  
**Time:** 9:30-17:00 h  
**Place:** TU Dortmund University, room will be announced

**Target group:** Postdocs of all research fields  
**Trainer:** Dr. Peter Schröder

**Register by 5 March 2020:**  

**Course description**

**Topics**

- Planning scientific projects  
- Monitoring and controlling scientific projects  
- Managing scientific objectives  
- Managing my team  
- Planning daily work  
- Strategic planning  
- Structuring work and workplace  
- Risk & output management  
- Communication in scientific projects  
- Time & Ressource management tools

**Purpose:**

- Facilitate synergistic effects  
- Implement basic project management culture  
- Increase efficient use of resources  
- Improve teamwork

**Trainer**

Dr. Peter Schröder holds a PhD in Biology and has a long standing teaching experience. As a postdoc he has been involved in several research projects in academia and industry and lead his own research group including planning, implementing and coordinating several scientific projects and programs. Since 2011 he works as a freelancing trainer and coach.